PHOTOTOOLS
Quick Reference Guide

Introducing PhotoTools. A collection of eight revolutionary plug-ins that allow you to format text, instantly create professional drop shadows, bevels, glows, embosses and more in Adobe Photoshop.®

PHOTOTOOLS IS JUST YOUR TYPE

At the forefront of the PhotoTools collection is PhotoText, the first and only text-editing engine for Adobe Photoshop. Easily create multiple text blocks, format characters, apply type styles, kern, and scale without ever leaving Adobe Photoshop. To finally be able to manipulate text in Photoshop should be enough, but PhotoTools also includes seven more productivity plug-ins to make this an unbelievable package.

PINCH YOURSELF, THIS ISN'T A DREAM.

In addition, you can now create drop shadows, glows, embosses and bevels with higher quality results than any other program on the market. Also, you can automatically enhance RGB photos with one click and create smart toolbars for one click access to menu commands. PhotoTools also offers hundreds of timesaving Photoshop 3.0 and 4.0 tips and expert advice from Deke McClelland, author of the best selling *Macworld Photoshop 3 Bible*.

To order, or for more information on any of our award-winning products, simply call us at **1-800-796-9798**.

PHOTOTEXT

A fully-featured text layout system for creating and formatting text within Photoshop.

To create a text block:
1. Choose PhotoText from the PhotoTools menu in the Filters menu or choose PhotoText from the PhotoTools menu.
2. With the Text tool selected, click anywhere in the PhotoText dialog box. You can also click and drag your mouse to define a text block with exact bounding borders. Then release the mouse button and begin typing.

To manipulate text:
1. Select text by clicking and dragging over text with the Text tool or use the Arrow tool to select an entire text box before manipulating.
2. Use the tools in the PhotoText dialog box to modify the appearance of the text.

A The buttons along the left side of the dialog offer the following options;

The **Apply** button adds the text in the PhotoText dialog to the active layer or image of the Photoshop window as a floating selection (3.0) or new layer (4.0). The **Cancel** button exits the dialog. The **Text** tool button lets you create, select, and edit text. The **Pointer** tool allows you to resize or move text blocks. The **Zoom** button lets you zoom in or out. The **Eyedropper** picks up a pixel of color from your image to apply to text. The **Fill Color** box displays the currently selected text color and allows you to select another color. The **Text Anti-Alias** option smooths the edges of text created in larger font sizes.

B These text fields enable you to specify character options such as font, style, alignment, size, leading, tracking, and character width.
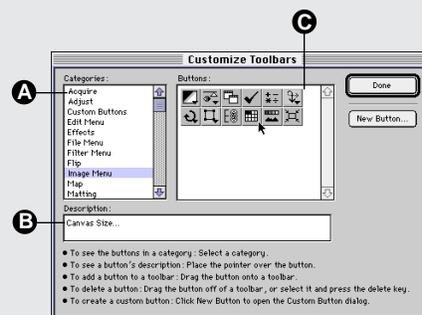
C The Preview Area shows a sample of the text before you add it to your image.

PHOTOBARS & SMARTBAR

Instantly access the commands you use most through customizable toolbars or activate SmartBar to automatically record and create buttons for the commands you use most.

To create your own toolbar:
1. From the PhotoTools menu, choose PhotoBars and then Edit Toolbars.
   A list of available toolbars is displayed.
   A checkmark indicates the toolbar is visible.
2. Click the New button to create a new toolbar.
   A new toolbar appears on the desktop.
3. Click the Customize button.
4. Select a Category.
   Once a Category is selected, the buttons from that category appear in the Buttons field.
5. Click and drag a button to the toolbar.

A The Categories field displays a list of available categories. Each category contains its own set of buttons. For example, the Image menu category displays buttons that represent the commands available from the Photoshop Image menu.

B The Description field displays a description of the button on which the cursor is positioned. Holding your cursor over a button in the Categories field displays a description of the button.

C The Buttons field displays buttons for the currently selected category. Buttons can be dragged from the Buttons field and added to any new or existing toolbars.
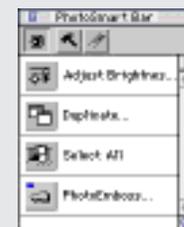

Photo SmartBar automates the task of creating buttons and toolbars by watching and recording your menu selections. Just turn on SmartBar by clicking the "Watch Me" button and SmartBar creates a corresponding list of buttons. To convert a list of SmartBar buttons into a toolbar, just click the "Build Toolbar" button. Then, instead of searching for a command in a menu, you can simply click a toolbar button.

PHOTOSHADOW

Easily create your own drop shadow effects. Precisely control shadow distance, offset, amount of shadow, blur, opacity and more!

To create a drop shadow effect:
1. Select an area of your image.
2. Choose PhotoShadow from the PhotoTools menu.
3. Use the options in the dialog to create the desired effect.
4. Click the Apply button to add the effect to your image.
   If an effect creates pixels outside of your original selection area, you will receive a warning that your selection will be permanently lost upon applying the effect. If you don't wish to lose your selection, choose the Photoshop "Save Selection" command before opening PhotoShadow.

A The Shadow Type menu offers options regarding how the effect is applied to all selection edges or just the outside edges.

B The X & Y Offset controls let you control the shadow's position.

C The Blur and Opacity controls enable you to adjust the blur and opacity of the shadow.

D The Shadow Color pop-up palette lets you select the shadow color.

E The Preview checkboxes enable you to preview just the selection or the entire image and to manually or automatically refresh the preview.

F The Save Shadow options allow you to save, delete and select previously saved shadow effects.

G The Grow box resizes the dialog and preview area.

H The Apply button applies the effect to the image.

I Zooms in and out.

J The Preview Area displays a preview of the effect before you apply it to the image.

PHOTOGLOW

Precisely apply glow effects to selected objects or text.

To create a glow effect:
1. Select an area of your image.
2. Choose PhotoGlow from the PhotoTools menu.
3. Use the options in the dialog to create the desired effect.
4. Click the Apply button to add the effect to your image.
   If an effect creates pixels outside of your original selection area, you will receive a warning that your selection will be permanently lost upon applying the effect. If you don't wish to lose your selection, choose the Photoshop "Save Selection" command before opening PhotoGlow.

A The Glow Type pop-up menu contains an Edges or Solid option.

B The Stroke Width controls the width of your glow stroke.

C The Radiance controls the stroke's diffusion.

D The Opacity controls the percentage of the glow that is allowed to be seen in the image.

E The Color pop-up menu palette lets you select the glow color.

F The Preview checkboxes enable you to preview just the selection or the entire image and to manually or automatically refresh the preview.

G The Save Glow options allow you to save, delete and select previously saved glow effects.

H The Grow box resizes the dialog and preview area.

I The Apply button applies the effect to the image.

J Zooms in and out.

K The Preview Area displays a preview of the effect.

PHOTOBEVEL

Give selected parts of your image a raised appearance by applying highlights and shadows to the inside or outside edges.

To create a bevel effect:
1. Select an area of your image.
2. Choose PhotoBevel from the PhotoTools menu.
3. Use the options in the dialog to create the desired effect.
4. Click the Apply button to add the effect to your image.
   If an effect creates pixels outside of your original selection area, you will receive a warning that your selection will be permanently lost upon applying the effect. If you don't wish to lose your selection, choose the Photoshop "Save Selection" command before opening PhotoBevel.

A The Bevel Type pop-up menu contains an Inner and Outer Bevel option. The Bevel Shape pop-up menu controls the shape of the bevel.

B The Edge Tolerance option allows you control which pixels PhotoBevel considers the edge. Primarily used with feathered selections.

C The Width and Softness controls let you adjust the width and blur of the bevel edge.

D Balance adjusts the balance between the Highlight and the Shadow colors. Highlight Intensity and Shadow Intensity adjust the intensity of the shadow and highlight colors.

E The Light Direction field adjusts the direction of the light source.

F The Color pop-up palettes let you select the bevel's highlight and shadow color.

G The Preview checkboxes enable you to preview just the selection or the entire image and to manually or automatically refresh the preview.

H The Save Bevel options allow you to save, delete and select previously saved bevel effects.

I The Grow box resizes the dialog and preview area.

J The Apply button applies the effect to the image.

K Zooms in and out.

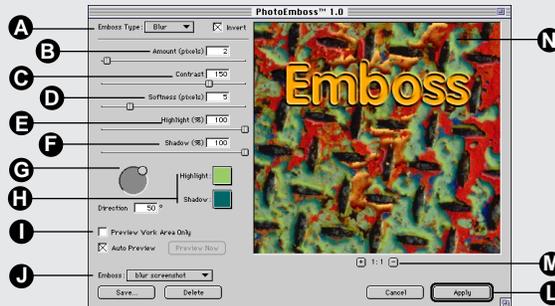**L** The Preview Area displays a preview of the effect.

PHOTOEMBOSS

Offers unique control and emboss styles that give you the ability to create cutouts, embosses, reliefs, recesses, and many other special effects.

To create an emboss effect:
1. Select an area of your image.
2. Choose PhotoEmboss from the PhotoTools menu.
3. Use the options in the dialog to create the desired effect.
4. Click the Apply button to add the effect to your image.
   If an effect creates pixels outside of your original selection area, you will receive a warning that your selection will be permanently lost upon applying the effect. If you don't wish to lose your selection, choose the Photoshop "Save Selection" command before opening PhotoEmboss.

A The Emboss Type pop-up menu offers several emboss options: cutout, raise, edges, blur. Invert changes the emboss effect 180 degrees.

B The Amount indicates the emboss width.

C The Contrast controls enable you to specify the intensity of the emboss.

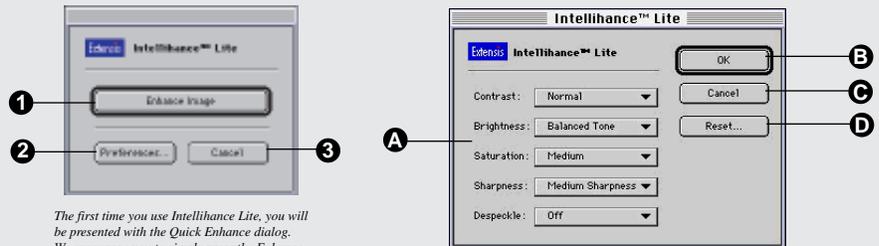**D** The Softness is a blur type setting to diffuse the transition from light to dark.

E Highlight controls the strength of the emboss highlight color.

F Shadow controls the strength of the emboss' shadow color.

G The Light Direction field adjusts the direction of the light source.

H The Color pop-up palettes let you select the emboss' highlight and shadow colors.

I The Preview checkboxes enable you to preview just the selection or the entire image and to manually or automatically refresh the preview.

J The Save Emboss options allow you to save, delete and select previously saved emboss effects.

K The Grow box resizes the dialog and preview area.

L The Apply button applies the effect to the image.

M Zooms in and out.

N The Preview Area displays a preview of the effect.

INTELLIHANCE LITE

Intelligently and automatically corrects your RGB photos with one mouse click.

To process an image:
1. Open a photographic RGB image.
2. Select Intellihance Lite from the PhotoTools menu.
   The Quick Enhance dialog box appears.
3. Click the "Enhance Image" button.
   Intellihance Lite automatically improves the RGB image by applying filters for contrast, brightness, saturation, sharpness and despeckle.

The first time you use Intellihance Lite, you will be presented with the Quick Enhance dialog. We encourage you to simply press the Enhance Image button on several images before making modifications to the default preferences.

1 Click the Enhance Image button to process the image.

2 Click the Preferences button to open the Preferences dialog.

3 Click the Cancel button to exit Intellihance Lite with no changes to the image.

Your images should respond favorably using the Intellihance Lite default settings, but you can customize the way Intellihance Lite applies the contrast, brightness, saturation, sharpness, and despeckle through the Preferences dialog.

A The preferences pop-up menus determine how the intelligent enhancement engine will optimize your image.

B Click the OK button to process the image.

C Click Cancel to exit the dialog with no changes.

D Click the Reset button to revert the Preferences to their original settings.
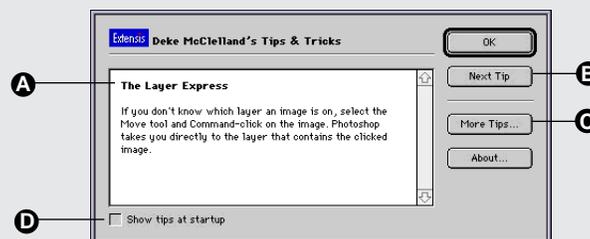

PHOTOTIPS

Offers hundreds of timesaving Photoshop 3.0 and 4.0 tips—written by Deke McClelland, author of *"The Macworld Photoshop 3 Bible."*

To view tips:
1. Choose PhotoTips from the PhotoTools menu.
   The PhotoTips dialog box appears.
2. Click the Next Tip button to read the next tip.

To search for tips by topic:
1. Click the More Tips button in the PhotoTips dialog box.
2. In the Find field, type the text for which you want to search.
3. Click Find to see the first tip matching your text.
4. Select a tip title and click View to read it.

A The Tip window displays Photoshop tips in a scrolling field.

B The Next Tip button enables you to view an additional tip. Clicking this button displays the next tip in the series. Holding down the Option key will change "Next Tip" to "Previous tip."

C The More Tips button displays a dialog box that shows all available tips by their title. You can quickly browse or find tips by keyword search.

D The Show tips at startup checkbox displays a new tip each time you open Photoshop.